

Regent's International School, Bangkok

Regent's International School, Bangkok, one of Thailand's leading international schools, is a day and boarding school for 2 to 18 years old, passionate about developing the whole person through academic, physical, cultural and social experiences. We are guided by the British curriculum from the Early Years Foundation Stage (EYFS) leading to IGCSEs. Post 16 we adopt the IB (International Baccalaureate) Diploma Programme.

Job title : Secondary Chinese Teacher

Job description :

The following is included in the professional duties that a teacher at Regent's International School, Bangkok may be required to perform. This description should be read in conjunction with the school Professional Conduct Agreement and Staff Handbook.

Policy

- To exemplify the school philosophy and to ensure the school mission is understood and supported
- Represent and promote the subject.
- To be fully committed to the Round Square philosophy of the school
- To ensure that all school policies are effectively implemented
- Be concerned for the safety, welfare and progress of pupils.
- Maintain good order and discipline among pupils.
- Contribute fully to the extracurricular programme of the school.
- Take responsibility for a curriculum area as requested by the Head of Secondary.
- Assess, evaluate and record the progress of the pupils in accordance with school guidelines.
- Keep up to date with developments in education and in specialist subject areas.
- To undertake responsibilities which can be reasonably expected from the Board, Principal, Head of Secondary and Deputy Head.

Implementation

- Plan and prepare lessons suitable within each class to the agreed scheme of work
- Mark works regularly.
- Set and mark homework according to the school's homework policy.
- Create a safe, effective and stimulating learning environment appropriate to the needs of the children.

Communication

- Be available for parental liaison.
- Organise and attend parental consultations as arranged by the Head of Secondary
- Prepare student reports/assessment as required and contribute to the preparation of pupil references.
- Provide guidance and advice to pupils on educational, social and career matters

Administration

- Participate in meetings, as may be required.
- Undertake additional tasks such as organising visits
- Ensure classroom displays are maintained and regularly reviewed and updated
- Participate in school working parties as may be requested by the Head of Secondary.

We are seeking an outstanding Chinese teacher, who is able to teach at KS3, KS4 & KS5. Successful applicants will demonstrate a clear appreciation of Regent's guiding statements, be passionate about teaching and learning, be creative and critical in their thinking and have a successful track record in getting the best out of everyone.

SKILLS

- Experience in teaching IB Chinese A
- Experience in teaching IGCSE Chinese as a First Language
- Able to teach Chinese as a Foreign Language and to native speakers at KS3.
- Teamwork and coordination skills
- Excellent classroom management skills
- Interpersonal communication skills
- Organizational skills
- Computer literacy

QUALIFICATIONS

Education

- Bachelor Degree (or equivalent) in Chinese Literature

Experience

- At least 2 years of experience in a bilingual or international School at secondary level

Must submit scanned copies of the following:

- CV with recent photo
- Bachelor's Degree certificate(s)
- Passport
- Reference letters from previous employers

Languages

- Chinese and English

APPLICATION PROCESS

A letter of application and completed application form can be sent to Mr Martyn Smith, Principal, at jobs@regents.ac.th . Please attach a CV. Full details of the application process and other information can be found on our [_school website](#). Interviews will take place via Skype or face-to-face with the Deputy Head of Secondary and Whole School Head of Chinese. The school reserves the right to appoint a suitable candidate at any time.

Reports To: Head of Department or Curriculum Leader